

November 20, 2025

Via Certified Mail 7014 05100001 1704 4007

Board of Directors
Crystal Key at Woolbright Place Homeowners Association, Inc.
C/O Southern Shores Management Inc.
6801 Lake Worth Road, Suite 350
Greenacres, FL 33467

RE: Records Request Regarding Nomination Documents

This is a records request made under Florida Statute 720.303(5), with the preferred method of compliance being electronically via the internet (email).

I am requesting information pertaining to the "Notice of Annual/Budget Meeting of the Members of Crystal Key at Woolbright Homeowners Association, Inc." (Notice) dated October 28, 2025. Kindly provide a copy of the list of the nominations from the Nominating Committee, provided to each of the Board Members and proof of their receipt.

Please let me know if you have any questions.

Gratefully,

A handwritten signature in blue ink that reads "Luanne Moore". The signature is written in a cursive style with a large initial "L".

Luanne Moore
133 Buffet Key
Boynton Beach, FL 33426
561-733-0249
LMoore9594@comcast.net