



## HOA Newsletter

January 2026

Boynton Beach, FL

### Monthly Payment Notice

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There have been very important changes to the Association's HOA payment process for 2026. Please contact Southern Shores Management directly for details. See other side of this newsletter for contact information.

### Board of Directors Vacancy

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**Margo Dolba**, who served our community so well for many years, will be resigning soon. Margo has put in countless hours of her time for the betterment of Crystal Key. We are immensely grateful for all the dedication, hard work, and numerous volunteer projects she spearheaded and implemented to enhance our community.

**Are you interested in joining the Board of Directors? We would like to be ready to fill this seat as soon as possible.**

Board Members collaborate with each other and our Property Manager to make decisions on budgets, vendor contracts, and resident interests to maintain our community standards and property values. The term lasts until the next election (typically in November). If there is no election, the Directors carry over to the new year.

The requirements to serve on the Board of Directors:

- Be the legal homeowner (cannot be rental tenant or relative of homeowner)
- Complete four-hour certification course within 90 days of being appointed or elected
- Attend Crystal Key on-premises board meetings (quarterly and occasional special meetings)
- Be committed to staying up to date on Florida's HOA laws
- Must not be delinquent on HOA Monthly Fees or Fines

If you are interested, please contact Southern Shores Management, one of the Board of Directors, or attend the next meeting.

### Assessment Committee

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We now have an independent **Assessment Committee** to review violations. Please address violation notices from the Property Manager in a timely manner to **avoid fines** and maintain our community standards.

### Pool Gates

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Our pool is for the use of our homeowners and their guests. These are some of the rules that must be followed:

- The gates must always remain closed in the locked position. The pool gates are **NEVER TO BE PROPPED OPEN.**
- The pool hours are from sunup to sundown.
- The life ring is for **EMERGENCY USE ONLY AND NOT FOR PLAY.**

### Annual Meeting

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Crystal Key had its Annual Meeting on November 13, 2025. The Board of Directors/Budget Meeting immediately followed it.

Since there was no quorum (required for an election to take place) at the 2025 Annual Meeting, **there was no election**. The existing Board carried over to 2026.

Please note that two vacancies were filled by appointment at the Board of Directors meeting on January 8, 2026. The two new members nominated and appointed to the board were Milton Roman and Ross Dubin.

### Architectural Requests

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Information and architectural request forms are located at the pool. You may also download them at the website portal (see below) or contact Southern Shores Management Company.

### Trash and Bulk Pickup

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Garbage bins are emptied on Monday and Thursday. Bulk pickup is Monday only.

Please do not put trash or garbage by the Buffet Street mailbox. Thank you very much for your cooperation.

### Website And Portal for Crystal Key Community

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Please visit our website portal for **Crystal Key** on the Southern Shores website:

**[southernshoresmanagement.com](http://southernshoresmanagement.com)**

Click [Find Your Community](#), then click the [Crystal Key Icon](#).

### Board Members

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Milton Roman	Director	Margo Dolba	Vice President
Ross Dubin	Director	Michael Quan	President
Miriam Marrero	Secretary		

### Property Manager

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**Southern Shores Management, Inc.**

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