



MEMO

To: Daniel Dugger, City Manager
From: Ian Gregorchik, Assistant City Attorney I *LD*
Date: June 25, 2026
Dept. Utilities
Matter # 26-02438
Re: **Sensus; Integration with SpryIDM**

Transmitted herewith is a document that has been reviewed and approved for legal sufficiency.

The City Manager is authorized to execute the document in accordance with:

☒ Resolution No. R26-033 on March 3, 2026

Total Contract Amount: \$4 Million

Amount for this scope: \$10,560

Once signed by the City Manager, kindly forward the document, along with this memo, to the City Clerk's Office.

To: **Office of the City Clerk**

Please: Ensure the document is signed by the City Manager and dated.

Please retain the document as a public record and forward a copy of the fully executed document to:

Theresa Gonzalez and Annalie Holmes

To: **Theresa Gonzalez and Annalie Holmes**

Please forward the fully signed document to the other party.

June 19, 2026

City of Boynton Beach

Integration with SpryIDM

Statement of Work

Any changes to the scope or requirements of this Project will be processed according to the change management process, which can be found in Appendix A.

Sensus, a Xylem Brand
639 Davis Drive
Morrisville, North Carolina 27560
sensus.com



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1. DOCUMENT OVERVIEW

DISTRIBUTOR: N/A

UTILITY: CITY OF BOYNTON BEACH

SOWID: 2170

VERSION HISTORY: 4.0

Version	Author	Comment
1.0	Sensus PS Team	Signature copy created
2.0	Sarah Duke	Updated completion criteria to allow for 60 days for validation; updated PRICING AND TERMS to reflect price for 2026 fiscal year per Amendment 2; created new signature copy
3.0	Sarah Duke	Updated to allow testing period for utility; created new signature copy
4.0	Sarah Duke	Updated Travel language; created new signature copy

Related Contracts & Documents

This Statement of Work ("SOW") is subject to the terms of the Amended and Restated AMI between the parties' dated December 5, 2017, and its First Amendment dated May 7, 2024, which are incorporated herein by reference.

2. PROJECT OVERVIEW

Project Description

City of Boynton Beach (BYTN) is requesting meter interval data in the form of CMEP from the Sensus RNI to SpryIDM from which other SpryPoint products can retrieve and utilize the data as needed.

BYTN also requests that a one-time historical data extract covering a 3-year period be provided.

Scope

Sensus Professional Services will deliver the following requirements and deliverables as outlined below:

Requirements

1. The meter data reports will include all installed water meters in the active state.
2. The meter data reports will adhere to the CMEP standard formats (MEPMD01, MEPMD02) which will include the following data:
 - a. CMEP standard details
 - i. Record Type
 - ii. Record Version
 - iii. Sender Customer ID
 - iv. Timestamp, etc
 - b. Meter ID
 - c. Register ID (if multiple registers are used)
 - d. Commodity
 - e. Calculation Constant
 - f. Interval
 - g. Unit of Measure
 - h. Data triplets for consumption and readings
3. The meter read data will be unscaled.
4. The meter data reports and historical data extract will be delivered via SFTP to the SpryPoint drop server
 - a. SpryPoint will provide Sensus with the SFTP credentials.
5. The RNI will maintain 60 days of data in the system.
6. Sensus will archive CMEP reports for 30 days.
7. SpryIDM supports the CMEP delivery format.
8. Missing water reads will not be accounted for.

Deliverables

1. **6X Daily IntervalReport (MEPMD01)**
 - a. SpryEngage will receive an IntervalReport CMEP file 6x daily containing any interval data that has been reported since the previous run.
 - i. Reads included will be any new reads reported during the 4-hour time window since last run as well as any additional backfilled reads.
 - b. The 6x daily IntervalReport will be generated at the following times in utility time zone:
 - i. 12:00 am
 - ii. 4:00 am
 - iii. 8:00 am
 - iv. 12:00 pm
 - v. 4:00 pm
 - vi. 8:00 pm
 - c. The 6x daily IntervalReport CMEP files will have the following standard naming format:
 - i. <Customer_Code>_6XIntervalReport_MMDDYYYYHHmm.csv

2. 3-year Historical Data Extract

- a. Sensus will generate a one-time data extract from Sensus Analytics adhering to the standard IntervalReport (MEPMD01) CMEP formatting.
- b. The extract will contain data for a 3-year period.
 - i. Sensus Analytics contains a maximum of 3-years' worth of data. Only data available in SA will be included in the extract.
- c. The data extract will be broken into multiple files due to the amount of data being provided.
- d. The data extract will adhere to the following naming convention:
 - i. <Customer_Code>_IntervalData_YYYYMMDDHHmm.csv

Out of Scope

Any additional requests outside of the listed requirements and deliverables will be considered out of scope and will require a revised or new SOW. This includes, but is not limited to:

- Additional reports other than the ones mentioned herein.
- Delivery method other than userID and password via SFTP or SSH key authentication.
- Additional data or changes to the standard CMEP delivery format.
- Data outside of the 3-year period.

Responsibilities

Sensus Responsibilities

1. Provide regular communications once the work has been assigned to a resource.
2. Integrate the solution as defined by the Scope.
3. Test the generation and delivery of the requested reports to the SFTP drop server.

Utility Responsibilities

1. Help Sensus resource resolve any communication issues with SpryPoint as the need arises.
2. Work with SpryPoint to test the solution as defined by the Scope.
3. Timely communicate any issues uncovered during testing to the Sensus resource.
4. Provide written communication that completion criteria have been met.

3. COMPLETION CRITERIA

The work in this SOW is complete when utility confirms the following:

- Confirm the receipt of the meter data reports in the SFTP drop server
- Confirm the receipt of the historical data extract in the SFTP drop server

Utility has 60 days after Sensus has provided the deliverables to confirm that the completion criteria have been met. If the Sensus contact has not heard from the utility within the 60-day approval window it will be assumed that the solution has been delivered as intended and invoicing will be triggered.

The utility will be given an additional 60-day period to perform testing and validation after the initial approval window described above has elapsed. This is to allow the utility to address any issues that may arise after go-live.

After invoicing please direct support questions to Sensus Technical Support (techservices.support@xylem.com).

4. PROJECT SCHEDULE

A project timeline will be provided within 30 days of a signed SOW and PO, please note the estimated delivery date provided will be based on workload, third party/customer readiness and priorities at the time of signature.

5. PRICING AND TERMS

The price estimate and solution are valid for a period of 60 days from the SOW date. After the SOW expires, pricing and solution feasibility will need to be re-evaluated.

Pricing

Item Description	Part Number	Quantity	Unit Price	Total Extended Price
SpryIDM Integration Setup, Installation, and Delivery	PS CMEP SU INST	1	\$6,500	\$6,500
Annual Support & Maintenance	PS CMEP S&M	1	\$2,060	\$2,060
Historical Data Extract	PS CUST RPT	1	\$2,000	\$2,000
Total				\$10,560.00

Payment Terms and Schedule

Invoices will be sent as follows and payment terms are NET 30 days from the invoice date. Order lines are subject to be invoiced separately.

Item Schedule
1. Integration Setup, Installation, and Delivery – Invoiced upon completion criteria.
2. Annual Support & Maintenance – Invoiced upon anniversary of integration in subsequent years.
3. Historical Data Extract – Invoiced upon completion criteria

The annual support maintenance fee is subject to a 3% annual increase. The maintenance fee is payable on the anniversary of the delivery date of the solution and annually thereafter.

Annual maintenance is required to ensure the solution defined in this SOW continues to function as expected. Actions may include improving the solution overall, correcting issues or bugs, addressing security concerns, performance optimization, and more.

Travel Plan & Reimbursement Terms

Terms & Conditions

No travel is anticipated for this effort.

6. SOW ACCEPTANCE

Acceptance of Terms

Please sign and return this document along with a purchase order to Sensus.Orders@xylem.com. After the order is processed, a fully executed SOW will be sent to the requestor.

Distributor / Utility Authorized Signature



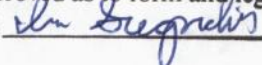
Print Name Daniel Dugger, Signature Date
City Manager

Sensus a Xylem Brand USA Inc. Authorized Signature

Mary Tulenko Mary Tulenko 06/23/2026
Print Name Signature Date

CITY ATTORNEY'S OFFICE

Approved as to form and legality

By: 



7. PROJECT CONTACTS

This section should be completed when signing the SOW. Failure to provide contact information can delay project start.

Primary Utility Contact for Project

Name	Title	Email	Phone Number

Primary Distributor Contact for Project (if applicable)

Name	Title	Email	Phone Number

Primary Third-Party Contact for Project (required if Third-Party Vendor is involved)

Name	Title	Email	Phone Number

8. APPENDIX

Supplementary Exhibits

Definitions

Term	
1. Customer Code	The Sensus defined utility short name as displayed in the RNI.
2. CMEP	California Metering Exchange Protocol.
3. SFTP	SSH File Transfer Protocol; Secure File Transfer Protocol
4. MEPMD01	CMEP record type used for Meter Data Type 1 – interval data, pulse data, reference register reads.